



# AGENDA

## WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, APRIL 08, 2024 AT 5:00 PM

MUNICIPAL BUILDING - 150 EAST MONROE STREET  
WYTHEVILLE, VA 24382

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1. **INVOCATION** — VICE-MAYOR CATHY D. PATTISON
2. **CALL TO ORDER** — MAYOR BETH A. TAYLOR
3. **ESTABLISHMENT OF QUORUM** — MAYOR BETH A. TAYLOR
4. **PLEDGE OF ALLEGIANCE** - COUNCILWOMAN HOLLY E. ATKINS
5. **APPROVAL OF AGENDA** (requires motion and roll call vote)
6. **6:00 P.M. SCHEDULED RECESS** (if necessary)
7. **CONSENT AGENDA**
  - A. Minutes of the work session and the regular meeting of March 25, 2024 (**requires motion and vote**)
8. **PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**
  - A. **Public hearing to consider appropriations to the Fiscal Year 2023-24 budget in order to amend departmental budgets due to expenditures for sewer improvements**
    1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
    2. Public hearing to consider the appropriations to the Fiscal Year 2023-24 budget
    3. Consideration by the Town Council to approve appropriations to the Fiscal Year 2023-24 budget in order to amend departmental budgets due to expenditures for sewer improvements (**requires motion and roll call vote**)
  - B. **Consider the request of Downtown Wytheville, Incorporated to provide traffic control on Thursday, July 4, 2024, for the 4th of July Celebration & Street Festival**
    1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
    2. Consideration by the Town Council to approve the request (**requires motion and vote**)
  - C. **Consider the request of Wythe Arts Council, Ltd. for traffic control on Saturday, October 19, 2024, for the Arts at the Crossroads/Apple Atcha Fest**

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
2. Consideration by the Town Council to approve the request **(requires motion and vote)**

**D. Consider the request of the Wytheville-Wythe-Bland Chamber of Commerce for traffic control on Friday, May 3, 2024, for a Community Connections Day event**

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
2. Consideration by the Town Council to approve the request **(requires motion and vote)**

**E. Ordinance No. 1430, an ordinance amending and reenacting Ordinance No. 1028, generally known as Personnel Rules, Regulations, and Policies, of the Town of Wytheville, Virginia, so as to amend Section 6. Benefits, Subsection 6.4 Retirement Benefits**

1. Staff Report/Presentation by Town Manager Brian Freeman
2. No action required at this time

**9. CITIZENS' PERIOD**

**10. NEW BUSINESS - TOWN MANAGER BRIAN FREEMAN**

**11. REPORTS**

**A. Budget and Finance Committee Report**

1. Recommendation to Town Council to consider capital and one-time expenditures to the General Fund and the Water and Sewer Fund for Fiscal Year 2024-25 **(requires motion and roll call vote)**
2. Recommendation to the Town Council to schedule a public hearing for the April 22, 2024, Town Council meeting to consider a revised Master Fee Schedule that includes water and sewer rate increases **(requires motion and vote)**

**B. Upcoming Meetings - TOWN CLERK SHERRY CORVIN**

**12. OTHER BUSINESS**

**A. Presentation regarding Congressionally Directed Spending funding**

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
2. Consideration by the Town Council to approve a resolution authorizing Town staff to apply for Congressionally Directed Spending funding **(requires motion and roll call vote)**

**B. Consider scheduling a public hearing for the April 22, 2024, Town Council meeting to consider Meals and Lodging Tax Rates for Fiscal Year 2024-2025**

1. Staff Report/Presentation by Town Manager Freeman

2. Consideration by the Town Council to schedule the public hearing (**requires motion and vote**)

**C. Council Member Time**

**D. Miscellaneous**

(1) Council Committee Reports

**13. ADJOURNMENT**